

**MINUTES – BURNEY WATER DISTRICT**  
**Board of Director’s Regular Meeting**  
**June 20, 2024 – 6:30 p.m.**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Directors Jim Hamlin, Britta Rogers, David Barry, Fred Ryness, and Rodney Armstrong.

**ABSENT:** None.

**STAFF:** David Zevely, District Manager, and Stephanie McQuade, Administrative Assistant.

**CALL TO ORDER:** President Britta Rogers called the Regular Meeting to order at 6:30 p.m.

**2. PUBLIC SPEAKERS:**

None.

**3. Consent Calendar:**

**3A. Approve the Minutes of the May 9, 2024, Regular Meeting.**

**3B. Approve the Minutes of the May 16, 2024, Special Meeting.**

**3C. Financial Report for the Month Ending February 29, 2024.**

Director Barry would like to make an addendum to the agenda to reflect that item 3C. should be February 29, 2024, instead of February 31, 2024. Director Barry made a motion to Approve the Consent Calendar with the addendum to item 3C. Director Ryness seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**

**BUSINESS:**

**4. Review and Approve the Fiscal Year 2024 / 2025 Proposed Budget:** District Manager David Zevely presented the Fiscal Year 2024 / 2025 Proposed Budget with the Board and answered questions. Director Ryness made a motion to Approve the Fiscal Year 2024 / 2025 Proposed Budget. Director Hamlin seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTONG.**

**ABSENT: NONE.**

**CARRIED**

**5. Review Reserves Account Balances for the month ending May 31, 2024:** District Manager David Zevely summarized the Reserves Account Balances for the Month Ending May 31, 2024, with the Board and answered questions.

6. **Review CoBank Line of Credit Balance for the month ending March 31, 2024:** District Manager David Zevely summarized the CoBank Line of Credit Balance for the Month Ending May 31, 2024, with the Board and answered questions. District Manager David Zevely informed the Board that another check was received, and a payment will be made toward our Line of Credit on Friday, June 21, 2024.

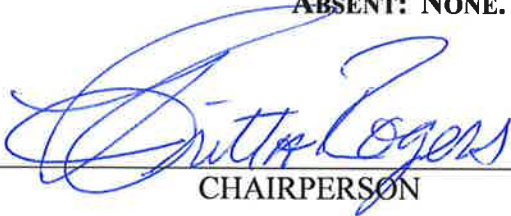
**REPORTS:**

7. **Presidents Report:** None.
8. **Director Reports / Committee Reports:** Director Ryness reported that he has been busy with CSDA and LAFCO. He is now the Vice Chair of LAFCO. Director Rogers attended a Public Relations Meeting, and they are working on the next Newsletter and for Explorers Corner they decided on writing about Fowler Falls.
9. **Pool Manager's Report / Friends of the Pool Committee Report:** Held Lifeguard Training on May 26<sup>th</sup> and 27<sup>th</sup>. Hired 8 employees for the 2024 pool season. Schools attended the pool for their end of the year parties June 3<sup>rd</sup> through June 7<sup>th</sup>. Opening day was on June 7<sup>th</sup> from 1:00 p.m. to 4:00 p.m. and 131 people attended the party put on by Friends of the Pool. The first session of Swim Lessons began on June 17 and all classes are full. The Special Education Center is currently attending Swim Lessons for their summer school. Have a new system at the pool and have been training all employees on it, it allows the pool to take credit and debit payments. Project Share summer school programs will be attending the pool for swim lessons and recreational swim. Fall River will be attending the first two weeks of July and Burney will be attending the last two weeks. New Filters were installed on the therapy pool. LED Lights were installed in the main pool and VGB grates were installed in all 3 pools which are required to be changed out every 5 years. The closing date for the pool is scheduled for Friday, August 30, 2024.
10. **District Manager's Report:** Manager Zevely reported on the following items:
- Working with Cody Martin at the Wastewater Treatment Plant, he is the new Operator-In-Training and is working on the required training hours for his plant certification.
  - PACE Engineers and Manager Zevely toured the Water System (Wells and Booster Station) to develop information for the Water System Improvement Project design. PACE Engineering is working on a draft set of plans that should be available for review in about a month.
  - Review previous budgets and prepare the 2024 / 2025 Budget.
  - Field staff have been working on operating and maintaining both the water and sewer systems. Some operational changes have been made at the Main Lift Station to eliminate nuisance call outs.
  - Recently field staff replaced a Main Lift Station pump motor that had bad bearings. Also, the flexible coupler between the motor and the pump failed. So, both the motor and coupler were replaced at the same time.
11. **Adjourn to Closed Session:** The Board went into closed session at 7:33 p.m..  
**Adjourn to Closed Session pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators.**  
**Agency Negotiators: David Zevely.**  
**Employee Organization: Burney Classified Employees Unit (BCEU) & United Public Employees of California (UPEC), Local 792.**

12. **Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session:** Meeting was Reconvened at 8:38 p.m., there were no reportable actions taken.
13. **Review Future Agenda Items and Summarize Board Direction:** Special Meeting for Resolution regarding Elections scheduled for Wednesday, June 26<sup>th</sup> at 10:00 a.m. Director Hamlin requested review District Manager David Zevely's Salary, and Director Ryness had a resident approach him regarding covering the Therapy Pool and requested this item be added to a future Board meeting agenda as a discussion item. Next Regular Meeting is Scheduled for Thursday, July 18<sup>th</sup>, 2024, at 6:30 p.m.
14. **Adjournment:** Director Ryness moved for adjournment. Director Barry seconded the motion. The meeting was adjourned at 8:52 p.m.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**  
**ABSENT: NONE.**

**CARRIED**

  
CHAIRPERSON

  
BOARD SECRETARY