

**Burney Water District  
Board of Director's Regular Meeting  
November 16, 2023**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Directors Jim Hamlin, Britta Rogers, David Barry, Fred Ryness, Rodney Armstrong, District Manager David Zevely and Administrative Assistant Stephanie McQuade.

**ABSENT:** None.

**CALL TO ORDER:** President David Barry called the Regular Meeting to order at 6:32 p.m.

**2. PUBLIC SPEAKERS:**

None.

**3. Consent Calendar:**

**3A. Approve the Minutes of the October 17, 2023, Planning, Standards and Ordinances Standing Committee Meeting.**

**3B. Approve the Minutes of the October 18, 2023, Finance Standing Committee Meeting.**

**3C. Approve the Minutes of the October 18, 2023, Public Relations Standing Committee Meeting.**

**3D. Approve the Minutes of the October 19, 2023, Regular Meeting.**

**3E. Approve the Minutes of the October 24, 2023, Special Meeting.**

**3F. Financial Reports for the Month Ending May 31, 2023.**

**3G. Financial Reports for the Month Ending June 30, 2023.**

There was a mistake on item 3D – Consent Calendar, the motion was made by Director Hamlin not Director Armstrong. Director Ryness made a motion to Approve the Consent Calendar with Revisions to item 3D. Director Rogers seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**

**BUSINESS:**

- 4. Discuss Water System Improvement Project No. 451003-003C Update:** District Manager David Zevely informed the Board that the District received \$13,981,000 in grant funding through the California State Water Resources Control Board for the Water System Improvement Project. PACE Engineering will have until January 2025 to complete the Final

Plans and Specifications, then bid opening in June 2025 and construction should begin in October 2025.

5. **Review Reserves Account Balances for the Month Ending October 31, 2023:** District Manager David Zevely summarized the Reserves Account Balances for the Month Ending October 31, 2023, with the Board and answered questions. In October, we removed \$100,000.00 from account 9210 and the realized loss is \$6,338.20.
6. **Review CoBank Line of Credit Balance for the Month Ending October 31, 2023:** District Manager David Zevely summarized the CoBank Line of Credit Balance for the Month Ending October 31, 2023, with the Board and answered questions. We have received several checks in November so our balance has gone down to \$189,857.19 and we are expecting to receive those checks any day now.

**REPORTS:**

7. **Presidents Report:** None.
8. **Director Reports / Committee Reports:** Director Fred Ryness attended committee meetings with BWD and CSDA.
9. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that the new filters and filter media came in this month. Will be going over within the next two weeks to finish winterizing and install the new filters. The District was informed that the Washburn-Bue Park Improvement Project was not awarded funding though the Clean California Local Grant Program – California Department of Transportation (Caltrans). Will be looking for additional funding to apply for the project and may be splitting it up into phases to complete the project.
10. **District Manager's Report:** David Zevely Reported on the following items:
  - See District Managers Report. He highlighted the following items in the report.
  - New hire Cody Martin started today.
  - Met with the Smart workforce center. We made a contract with them and they will pay 50% of his base pay for 6 months which is just shy of \$10,000.00.
  - Dog Parks nearly complete. Signage, benches and plant grass seed.
  - Spoke about FBA for WWTP.
11. **Adjourn to Closed Session:** Director Barry adjourned at 7:02 p.m.
12. **Closed Session Pursuant to Government Code Section 54957.6 – Conference With Labor Negotiators.**  
**Agency Negotiators:** David Zevely and Burney Water District Board of Directors.  
**Employee Organization:** Burney Classified Employees Unit (BCEU) & United Public Employees of California (UPEC), Local 792.
13. **Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session:** President David Barry reconvened the meeting at 7:33 p.m.

14. **Review Future Agenda Items and Summarize Board Direction:** Board Organization, Move the next regular meeting up a week due to Holidays. Next Regular Meeting is Scheduled for Thursday, December 14, 2023, at 6:30 p.m.
15. **Adjournment:** Director Hamlin moved for adjournment. Director Rogers seconded the motion. The meeting was adjourned at 7:37 p.m.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**  
**ABSENT: NONE.**

**CARRIED**



CHAIRPERSON



BOARD SECRETARY